

**Town of Peru
Municipal Office
Select Board Meeting Minutes
September 23, 2019**

Present: Raquel Welch, Carol Roach, Larry Snowman, Lynda Hebert, Tammi Lyons, Sandy Wingate, Brad Hutchings, Earle Wingate, Jackie Child, Karen Lark, Mark Irish, Rick Childs, Joe Kerr, Martha Witherell, Bill Hine, Don Roach

At 6:00 p.m. Raquel opened the meeting.

1. Pledge of Allegiance:

2. Minutes:

- Minutes of the September 16, 2019 Select Board Meeting:
 - ❖ **Larry made a motion to approve the minutes of September 16, 2019 as presented. Tammi seconded the motion. All in favor.**
- Minutes of the September 19, 2019 Select Board Meeting:
 - ❖ **Larry made a motion to approve the minutes of September 19, 2019 as presented. Tammi seconded the motion. All in favor.**

3. Warrant #7 (09/23/2019):

- Accounts Payable Warrant #7 for \$135,362.56:
 - ❖ **Raquel made a motion to approve the Accounts Payable Warrant #7 in the amount of \$135,362.56. Larry seconded the motion. All in favor.**
- Payroll Warrant #7 for \$8,317.62:
 - ❖ **Raquel made a motion to approve the Payroll Warrant #7 as presented in the amount of \$8,317.62. Larry seconded the motion. All in favor.**

4. Town Officials / Appointed Committee Members / Board Reports:

- Road Commissioner, Brad Hutchings
 - Road Crew Information:
 - Brad reported that East Shore Road was opened again. Brad also added that he was waiting for the paving company to get back to him to let him know when they would be back, it should be before October 1st, 2019.
 - Brad reported that the road crew would working on Lacroix Road.
 - Larry inquired about a large bolder that was in the road and what the road crew were planning on doing with it and how they would be moving it. Brad explained how the road crew would remove it from the road.
 - The Select Board reported to Brad, that they had received a complaint about the end of Dolloff Road. Brad and the Select Board discussed different things that had been completed in the past on the same spot. The part of the road in discussion is abutting the Community Energy owned store, Community Quik Stop. Brad told the Select Board he would go down and look at the spot in question and give the Board an update on estimated cost to repair at the next meeting on the 30th of September 2019. At that time, it would be decided if Community Energy needs to be contacted about the section of their parking lot that is next to Dolloff Road.
 - One of the attendees had a question regarding Mineral Springs Road. Brad discussed with the attendee about possibilities as to what had happened to the Mineral Springs Road.

- Carol asked Brad if he had received the proposed calendar for next year, 2020. Brad said he had received it but had not had time to really look at it. He informed the Select Board that he would look at it and let the Select Board know what he thinks next week. The Select Board discussed the proposed 2020 Calendar with Brad.
- Raquel asked Brad if he had received his email about the Budget for next year. Brad informed Raquel that he had received it and he would work on it to have his budget ready for November.

★ **Brad left the meeting at 6:15 p.m.**

– School Board, William Hine

- Policy Committee Meeting: September 24th, 2019 @ 6:30 p.m. at the Dirigo High School in the Library.
- School Board Meeting: September 24th, 2019 @ 6:30 p.m. at the Dirigo High School
 - The Select Board discussed with Bill the School Budget that was denied on the September 17, 2019.
 - The Select Board discussed how the State does the evaluations and how they can create increases in the Budget with Bill.
 - The Select Board inquired how the materials had been bought and the people had been hired when the Budget had not been passed yet?
 - Raquel and Tammi informed Bill that they would be attending the School Board Budget Meeting on September 24, 2019 @ 6:30 p.m.

★ **Bill left the meeting at 6:45 p.m.**

– Tax Collector / Town Clerk / Treasurer, Deb Coudrain

- Memo:
The Select Board discussed Debbie's Memo.
 - The Select Board discussed the letter draft that Debbie had sent electronically. The Select Board agreed that the Select Board would go over the letter with Debbie on Tuesday
 - The Select Board discussed the banks that they would go to, to inquire about a tax anticipation note.
- ❖ **Carol made a motion the Select Board approve a tax anticipation note in the amount of \$500,000.00 for the term of six months. Raquel Seconded the motion. All in Favor.**
- ❖ **Carol moved Raquel Welch, as Chair of the Select Board, be designated by the Select Board along with the Treasurer of the Town of Peru be authorized to sign the Tax Anticipation Note. Tammi seconded the motion. All in Favor.**

– Code Enforcement Officer, John Evans

- Larry reported that he and John had made some trips around town and that there were 5 letters that John will be sending out.

– Fire Chief, Bill Hussey

- Raffles have been sold, Drawing is on Tuesday, September 24th, 2019 – Thank you to all who supported the Fire Department and bought a ticket.

– Secretary, Sandy Wingate

- Sandy reported that she had searched and copied all the bills from the Warrants from 7/01/2018 to 6/01/2019 for the Gasoline and Propane purchases. Those copies were sent to Lisa Maguire, Tax Examiner II, For the State of Maine Revenue Services. Carol was kind enough to take it to the post office.
- The Bond application for Sandy was sent via email on Friday to Belinda

- The Select Board received the Notice of Removal of additionally insured under FPES from Patriot Insurance Company, Regarding Friends of Peru Elementary.
 - The Oxford County Commissioners sent a letter to the Town of Peru congratulating Ryan and Amanda Putnam and the Commissioners wanted to invite them to the Oxford County Commissioners office to congratulate them and to receive an award. Sandy sent the information needed to get in touch with Ryan and Amanda.
- Assessor, Lee-Ann Salley
 - Nothing new reported.
 - Code Enforcement Officer, John Evans
 - Nothing new reported
 - Animal Control Officer, Roni-Sue Vachon
 - Nothing new reported
 - Committee Reports
 - Nothing new reported
 - Planning Board Reports:
 - There was a Planning Board Meeting at 5:00 p.m. at the Town Office on Monday September 23rd, 2019.

5. Action Items:

- None to report

6. Requests from individuals / entities to meet with the board:

- None to report

7. Select Board Business:

- Old Business:
 - Copy policy is still being worked on and will be continued next week.
- New Business:
 - There will be a Workshop on October 2nd, 2019 at 6:30 p.m. at the town hall. The Workshop will be to go over/update the personnel policy and job descriptions of the Select Board Secretary, the Tax Collector, Treasurer, and Town Clerk.
 - A letter from State Treasurer's Office is being sent to Lee-Ann Salley, the Assessor, to review and advise the Select Board about any action that needs to be taken by the Select Board.
 - Larry reported talking to Frank Perry from Atlantic Environmental Contractors, Inc., about a start date for the asbestos and hazardous waste to be removed from the old Peru Elementary School. He informed the other Select Board members that Frank had said that he could start on September 30, 2019.
 - The Select Board discussed the upcoming School Board Budget meeting on Tuesday, September 23, 2019.
 - Carol reported that the Dixfield Congregational Church was able to come over and get some student desks and chairs.


Raquel moved to open the meeting to Public Participation at 7:45 p.m.

8. Public Participation:

- The Town's CD's were discussed and where the interest on the CD's was going. The Select Board reported that they were working with the Town Clerk/Tax Collector to get an answer on that. There was also a question forwarded to the Town Auditor, Mindy Cyr, about that question as well.
- There was a question put forward to the board about the membership to AVCOG. The Select Board informed the attendees that AVCOG was where the town received all their salt for the roads for the winter.
- There was question about the American Flag that was hanging outside the building and if the Town had a New one. The Select Board informed the attendee that there is a new flag it just needs to be hung. The attendee agreed to help hang the Flag in the morning of September 24th, 2019.
- An Attendee reported to the Select Board that she had been in touch with Chanel 2. Chanel 2 had informed the attendee that a town's person could record a meeting and bring the cd to region 9. Discussion followed regarding the recording of the meetings.
- There was discussion about the secret ballot and how it was taken care of at the last voting for the Town of Peru. There was a complaint from a couple of elderly voters feeling that they were being watched while they voted. The Select Board reported talking to the Town Clerk about this. Discussion followed about secret ballots and how they performed at a Town Meeting.


Raquel moved to close Public Participation to the meeting at 8:07. Lynda seconded the motion. All in Favor.

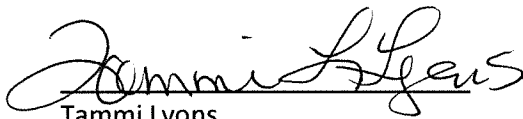
Carol made a motion to adjourn at 8:08 p.m. Raquel seconded the motion. All in Favor.


Raquel Welch


Carol Roach


Larry Snowman


Lynda Hebert


Tammi Lyons

September 30, 2019
Date

