

**Town of Peru  
Municipal Office  
Select Board Meeting Minutes**

**October 07, 2019**

**Present:** Raquel Welch, Carol Roach, Larry Snowman, Lynda Hebert, Tammi Lyons, Sandy Wingate, Brad Hutchings, Joe Kerr, Mark Irish, Rick Childs, Martha Witherell, Anna Touchette, Karen Lark, Jackie Child, Gail Belyea

**Raquel opened the meeting at 6:00 p.m.**

**1. Pledge of Allegiance:**

**2. Minutes:**

- Minutes of the September 30<sup>th</sup>, 2019 Select Board Meeting
  - ❖ **Tammi made a motion to approve the minutes of September 30, 2019 as presented. Carol seconded the motion. All in favor.**
- Minutes of the Workshop held October 2<sup>nd</sup>, 2019
  - ❖ **Tammi made a motion to approve the minutes of October 2, 2019 as presented. Larry seconded the motion. All in favor.**

**3. Warrant # 8 (10/07/2019):**

- Accounts Payable Warrant # 8 in the amount of \$246,271.30
  - ❖ **Raquel made a motion to approve the Accounts Payable Warrant #8 in the amount of \$246,271.3. Tammi seconded the motion. All in favor.**
- Payroll Warrant # 8 in the amount of \$8,195.31
  - ❖ **Raquel made a motion to approve the Payroll Warrant #8 as presented in the amount of \$8,195.31. Larry seconded the motion. All in favor.**

**4. Town Officials / Appointed Committee Members / Board Reports:**

- Tax Collector / Town Clerk / Treasurer, Deb Coudrain
  - Memo:
    - ❖ **Raquel made a motion to authorize Debbie to make a payment of \$8,700.00 to Maine Equipment Rentals, which is due on October 9, 2019. Tammi seconded the motion. All in favor.**
    - Raquel inquired if anyone knew where in the budget was the Town standing with Lee-Ann's balance. Tammi informed Raquel the balance left in Lee-Ann's account was \$5,800.00.
    - A Resolution concerning a tax anticipation note for the Town of Peru was signed by all the Select Board to go back to Debbie.
    - The Select Board and the attendees discussed the elected and appointed positions.
- Road Commissioner, Brad Hutchings
  - Brad reported to the Select Board that there had been a "catastrophic" injury to the backhoe. Brad explained the front driveshaft got twisted right out of the transmission. Brad also reported that if the transmission was not damaged, the amount to fix it would be about \$7,700.00. If there was damage to the transmission, the amount to fix the backhoe would be in the "mid-teens". Carol inquired how the backhoe was damaged. Brad explained the backhoe went over a boulder and got stuck. The person operating the backhoe didn't realize there was a boulder underneath it and twisted the driveshaft out of it. Brad and the Select Board discussed the options that are available regarding the backhoe. It was decided that Brad bring the backhoe to Matt and have it looked at to see what the actual cost would be to get the backhoe fixed. Brad explained Matt was a prior employee of the Town and very good mechanic. Brad will inform the Select Board at the next meeting on October 14<sup>th</sup> with an estimate of how much the Town is looking at to have the backhoe fixed.
  - Carol inquired to a theft that had happened at the Garage. Brad explained that someone with a tractor had gone in front of the garage, either Tuesday or Wednesday and the person had taken about \$500.00 of ledge rock. Brad also informed the Select Board that the tractor would have taken 3 to 5 trips to remove what was

missing from the ledge pile about 7 yards of it. The security cameras are being reviewed to see if we can discover who it was that had taken the ledge rock. Sandy explained what had been done so far with the surveillance cameras. Discussion followed regarding the cameras and what could be done to get the surveillance working in the Select Board Office.

- Review of Dolloff Road complaint: Brad informed the Select Board that the road crew had patched the potholes that had been complained about at the end of Dolloff Road. Brad also told the Select Board this was a reoccurring problem. The potholes are created from people coming into and going out of the Quick Stop Store owned by Community Energy. Brad suggested that the next time this occurrence happened to get in touch with the Store Owners, Community Energy, and talk to them about how to fix the problem.
- Brad reported on the other roads being worked on by the road crew. Dickvale Road needed a culvert replaced and Lacroix Road was waiting to have the new gravel compacted onto the Road.
- The Select Board discussed with Brad the proposed Holiday 2020 Calendar.
- Brad reported the paving on East Shore Road was being post-poned till spring 2020.

★ Brad left the meeting at 6:47 p.m.

– Code Enforcement Officer, John Evans

- John Evans was present for the Select Board meeting to discuss the violation letters he had printed for the Select Board to review.
- The 4 Code Enforcement letters John brought to present for approval by the Select Board:
  - 1 Building Permit violation
  - 1 Automobile Graveyard violation
  - 2 Junkyard violations
- The Select Board discussed the letters and the properties in violation with John. John informed the Select Board the properties in violation would have specific things to do/get in order to bring their properties out of violation. John stated that it was quite a process. The people in violation are required within thirty (30) days of receiving the letter from John to either apply for a permit from the Town of Peru, or submit to the town a mitigation plan for the removal of unregistered vehicles and junk items from the site, including a scheduled completion date for this effort. It was decided that John would send out the letters to the 4 people that were in violation.
- An attendee had a question regarding if a building permit was needed for a wood stove in her yard. After a short discussion with the attendee, John informed her that she did not need one.

★ John left the meeting at 7:00 p.m.

- An attendee had a question that he asked the Select Board about paving East Shore Road. The attendee was informed that the paving for East Shore Road was waiting till Spring because the temperature is too cold to pave.

– School Board, William Hine

- School Board Meetings:
  - Oct. 8 (reg scheduled board meeting) - board approves budget, Dirigo Elementary School at 6:30
  - Oct. 17 (special board meeting on a Thursday night) - sign warrants DHS, 6:30
  - Oct. 22 (reg scheduled board meeting), TWKDMS (Dirigo Middle School), 6:30
  - Oct. 29 - (special board meeting) Budget Hearing/Validation, DHS, 6:30
  - November 5 - Budget referendum in all four towns

– Fire Chief, Bill Hussey

- New Sign Received, awaiting the hanging of the sign.

– Secretary, Sandy Wingate

- Email received from Jack Andrews regarding AT&T intends to install 3 additional antennas on an existing tower at 153 Teela Lane in Peru and to install an emergency generator within the fenced compound. There will be no increase in the tower height, no compound expansion and no changes to the current setbacks. Sandy had made an inquiry to the Code Enforcement Officer, John Evans about if they needed to get a building permit for what AT&T wanted to do. John had informed Sandy that AT&T did not need a building permit because nothing was really changing from what they had now, because it is in a fenced off area. Sandy reported what had been going on with the AT&T property and the Select Board informed Sandy that it should go before the Assessor, Lee-Ann Salley.

- An emailed Letter from Randy McMullen regarding the Old Peru Elementary School was briefly discussed. Larry informed the other Select Board Members that Almighty Waste was going to follow all the State's law on waste disposal and burying the material from the old Peru Elementary School. Rick Childs informed the Select Board that he had made some inquiries to CMP about the old Peru Elementary school and he explained what his friend from CMP had said in reference to the old Peru Elementary School. He gave a copy to Larry and the Secretary, Sandy. It was decided that Larry would oversee this and be in touch with CMP.
  - Documentation Form from the Lake Stewards of Maine was received by the Select Board.
  - The Select Board's Office received the Kyes Insurance policies for 2019-2020 – Copies were put in folders for each Select Board Member. It was asked that a copy of the policy be given to Brad Hutchings and Bill Hussey to go over their department vehicles and any thing in their facilities that is in the policy to make sure they were correct.
- Assessor, Lee-Ann Salley
    - Lee-Ann is working on Deeds and Transfers from September 2017 up to current.
    - Lee-Ann finished the tree growth files; all cards are up to date. Lee- Ann brought them up to 100%
    - Tree Growth information is almost ready to convert in full trio.
    - Lee-Ann wanted to know if any of the field work for the last 3 years has been done? Sandy looked through 5 building permits that were approved in 2017 and 4 out of 5 property cards had not been updated with the approved permits to the properties. Lee-Ann will be informed of this information this week.
  - Animal Control Officer, Roni-Sue Vachon
    - No new information reported
  - Committee Reports
    - No new information reported
  - Planning Board Reports:
    - No new information reported

**5. Action Items:**

- None to report

**6. Requests from individuals / entities to meet with the board:**

- None to report

**7. Select Board Business:**

- Old Business:
  - Right to Know Policy will be put on next week's Select Board Meeting on Monday, October 14, 2019.
  - 2020 Calendar for the Town of Peru's observed holidays. The Select Board excepted the proposed 2020 Calendar for the Town of Peru's observed holidays, except for July 2<sup>nd</sup> being a floating holiday instead of having the Town office closed from Wednesday, July 1<sup>st</sup> to Monday July 6<sup>th</sup>. July 4<sup>th</sup> observation will be Friday July 3<sup>rd</sup> and the following weekend of July 4<sup>th</sup> and July 5<sup>th</sup>.
  - The Job Descriptions are still being worked on.
  - The Personnel policy is still being worked on.
- New Business:
  - The Resolution concerning a tax anticipation note for the Town was signed with a change on the document, 2019 was changed to 2020.
  - Carol informed the Board there was a program called Efficiency Maine, and it offers a variety of incentives for improving energy efficiency, including the Commercial and industrial Prescriptive Program ("C&I Prescriptive Program"). Under the C&I Prescriptive Program, municipalities are eligible for incentives to help offset the cost of energy efficiency upgrades, including converting to LED Lighting in existing municipal buildings. The Nature Conservancy was offering an additional incentive of offering up to 75% of the cost of converting to high-efficiency LED lighting inside or outside municipal buildings (up to a maximum of \$5,000.00). Carol also stated the application had to be filled out and sent in before October 25, 2019.

❖ **Raquel made a motion to have Carol contact a qualified partner to determine whether we want to pursue the Nature Conservatory grant. Tammi seconded the motion. All in Favor.**

- Tammi shared with the Select Board her concerns about the evaluation. Discussion followed about the evaluation that needed to be done and how to move forward with what we have. The Select Board discussed the old Town of Peru Assessor Shirley Bartlett and what still needed to be done.


**Raquel moved to open the meeting to Public Participation at 8:25 p.m.**

**8. Public Participation:**

- There was a question regarding where it was written that the Select Board did not have the authority to over see the elected officials. Carol responded that there were statutes that stated that. Carol let the attendee know that she would send it to her.
- There was a question about the letters that John Evans was sending out about the properties being in violation and who the people were. The Select Board read the names for the attendees.
- There was a question about why the agenda for the Select Board meeting was not out on Friday. The Select Board discussed this with the attendees. The Select Board advised Sandy to have a draft agenda on the Website on Friday.
- There was a question about when the asbestos would be completed. Larry responded that the Asbestos would be completed by the end of the week.
- The Select Board discussed with the Attendees the backhoe owned by the Town of Peru.
- The Select Board discussed with the Attendees the Taxes, how the properties were evaluated and the properties around the Town of Peru.
- The taping of the meetings was discussed by the Select Board and the Attendees. There was mention of having a clock put up behind the Select Board so that there was proof that there wasn't any editing of the meeting. The meeting can be recorded and put out on YouTube.

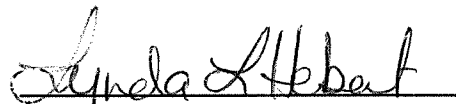
**Raquel moved to close Public Participation at 8:50 p.m.**

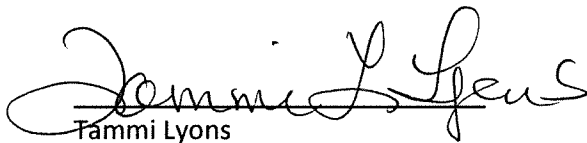
**Raquel moved to adjourn the meeting at 8:51 p.m. Lynda seconded the motion. All in Favor.**

  
Raquel Welch

  
Carol Roach

  
Larry Snowman

  
Lynda Hebert

  
Tammi Lyons

October 14, 2019  
Date

