

**Town of Peru  
Municipal Office  
Select Board Meeting Minutes**

**September 9, 2019**

**Raquel Opened the meeting at 5:00 p.m. for the opening of General Contractor Bids for Building Demolition, Removal of All Debris & Site Restoration of old Peru Elementary School.**

**Present of Opening of Bids:** Raquel Welch, Carol Roach, Lynda Hebert, Larry Snowman, Tammi Lyons, Sandy Wingate, Doug Jones from Cross Excavation, Scott Ferland from Almighty Waste

**1. Pledge of Allegiance**

**2. Opening of General Contractors Bids.**

**Bid #1 Dirt Diggers**

Total Bid: \$58,760.00

Concrete Removed (Not Buried): Not Provided

Without Loam and Seed: Not Provided

Address Not provided

**Bid #3 Almighty Waste**

Bid with Concrete Ground & Buried: \$108,300

Concrete Removed (Not Buried): \$131,000

712 Washington St. North

Auburn, ME 04210

Phone: (207) 782-4000

**Bid #2: J.R. Vinagro Company**

Total Bid: \$114,182.00

Concrete Removed (Not Buried): Not Provided

Without Loam and Seed: Not Provided

2208 Plainfield Pike

Johnston, RI 02919

Phone: (401) 943-7100

**Bid #4 Cross Excavation**

Bid with Concrete Ground & Buried: \$105,150.00

Concrete Removed (Not Buried): \$122,150

P.O. Box 158, 684 West Bethel Road (Route 2)

Bethel, ME 04217

Phone: (207) 824-3363

The Select Board discussed the breaking down and removal or burying the old Peru Elementary School with the two companies present. Both companies that were present for the opening of the Bids were provided the Test results/reports by Eastern Skies Environmental Services regarding the asbestos and hazardous waste materials found in the old Peru Elementary School. After looking over the report, both companies agreed that any paint left on the cement walls, that may contain lead, would not be considered hazardous (16 parts per million). The Select Board asked the companies present how soon they could start once the bid was awarded. Almighty waste stated that they would be able to start immediately. Cross Excavation stated that they could start in two weeks.

Scott Ferland from Almighty Waste and Doug Jones from Cross Excavation left the meeting at 5:24 p.m.

**3. Opening of Oil and Propane Bids began at 5:25 p.m.**

**Bid #1 Community Energy**

**Oil Bid:**

Rack Price: \$2.1823 per Gallon

Fixed Price: \$2.2981 per Gallon

Any gallons above \$6,700 will be billed using the above over rack method

**Propane Bid:**

Rack Price: \$1.80578

Fixed Price: \$1.849

Any gallons above 830 will be billed using the above rack method

**Bid #2 Fabian Oil**

**Oil Bid:**

4,000 Gallons = \$2.24

fixed: (Sep – Apr)

No breakdown of pricing provided.

**Propane Bid:**

900 Gallons = \$1.649

fixed: (Sep – Apr)

No breakdown of pricing provided.

**Bid #3 Dead River**

**Oil Bid:**

Rack Price: \$ 2.335

Fixed Price: \$2.245

Providing 6,600.00 of #2 heating oil  
from 09/23/2019 – 09/23/2020

**Propane Bid:**

Rack Price: \$1.382

Fixed Price: \$1.599

Provide approximately 850 gallons for  
the period of 09/23/2019 – 09/23/2020

**Bid #4 CN Brown Company**

**Oil Bid:**

Rack Plus Price would be .28 over CNB Low Rack

Fixed Price: \$2.319 N/30

Providing #2 oil 6,700 gallons

**Propane Bid:**

Rack Price: None provided

Fixed Price: \$1.329

Providing LP 830 gallons

None of the companies that provided a bid proposal were present for the opening of the bids. The Select Board discussed the difference between rack pricing and fixed pricing. All the proposed bids were discussed. The discussion also included the pricing and which company would be providing the best option for the Town. The Select Board decided to follow up on the oil and propane bids in the regular Select Board meeting to starting at 6:00 p.m.

**Informational meeting was opened at 5:37 p.m. to explain the 2 Articles that will be put before the residents for voting on September 17<sup>th</sup>, 2019.**

– Raquel explained the three different articles.

- The first being the School Budget that would be set at the September 10<sup>th</sup>, 2019 School Board Meeting.
- The other two articles to be put forward by the Select Board.
  - Article 1 is to take \$16,500.00 from surplus to make repairs to the town owned 2007 John Deere backhoe and to authorize the Select Board to expend these funds.
    - The Select Board Recommends – Yes and The Finance Committee Recommends – Yes.
  - Article 2 is the take \$8,000 from surplus to make repairs to the town owned 1997 International Dump/Plow Truck and to authorize the Select Board to expend these funds.
    - The Select Board Recommends – Yes and The Finance Committee Recommends – Yes.

Discussion about the two articles followed. There was a question asking about what the cost of the repairs were going to be. The Select Board explained that the amount of money to repair both machines was what is being put forward. The Road Commissioner, Brad Hutchings had the 2 machines put before the different repair companies to see who would give the best price. The amount being put before the voters on voting day is the total price to fix each machine. The Select Board asked if there were any more questions. No more questions being heard the Informational Meeting ended.

**Raquel announced that there would be a 20-minute recess and return at 6:00 p.m. for the regularly scheduled Select Board Meeting.**

**Present for Select Board Meeting:** Raquel Welch, Carol Roach, Lynda Hebert, Larry Snowman, Tammi Lyons, Sandy Wingate, Brad Hutchings, Jackie Child, Gary Child, Karen Lark, Joe Kerr, Wendy Henderson, Mark Irish, Anna Touchette, Gail Belyea, Rick Childs, Kevin Taylor, Valerie Taylor

**Raquel made a motion to come out of recess for the regularly scheduled Select Board Meeting at 6:02 p.m. Lynda seconded the motion. All in Favor.**

**4. Minutes:**

- Minutes of the August 26, 2019 Select Board Meeting
  - ❖ **Larry made a motion to accept the minutes of August 26, 2019 as presented. Tammi seconded motion. All in favor.**

**5. Warrant #6 (09/09/2019):**

- Accounts Payable Warrant #6 for \$201,974.91
  - ❖ **Lynda made a motion to accept the Accounts Payable Warrant #6 in the amount of \$201,974.91. Carol seconded motion. All in favor.**

- Payroll Warrant #6 for \$8,934.22
  - ❖ Lynda made a motion to accept the Payroll Warrant #6 as presented in the amount of \$8,934.22. Tammi seconded motion. All in favor.

## 6. Town Officials / Appointed Committee Members / Board Reports:

- Road Commissioner, Brad Hutchings
  - Road Crew Information:
    - Brad informed the Select Board that there was new paving in Town and the road was a little smoother and a little less dusty. Brad explained the paving company would be back on Wednesday, September 11<sup>th</sup> to finish Dickvale Road and the driveways that need to be completed.
    - Brad stated that starting Monday the tree work **on Lacroix Road**. The tree company would be completed in three days. Brad explained that when completed the road will be a little wider due to the removal of trees. The trees taken down would be hard and soft wood. The owners would be offered the hard wood and the soft wood would be crumbled up and taken away.
    - **The FEMA Project** on East Shore Road – the company would be dropping of their equipment and materials on the 23<sup>rd</sup> and the 24<sup>th</sup> of September. They would start work on September 25<sup>th</sup>, 2019. Brad explained to the Select Board the company told him they would take about 2 weeks.

**Brad left the meeting at 6:07 p.m.**

- Code Enforcement Officer, John Evans
  - Larry reported that he had met with John and they would be going around the town to see if there were any discrepancies regarding automobile junkyards or junkyards in general. The site surveys will be conducted by John Evans and Larry.
- School Board, William Hine
  - School Board Meeting Tomorrow Night!! The Sept. 10 RSU 56 Board Meeting will be the budget hearing/validation meeting. The meeting will take place at Dirigo High School (SCC) starting at 6:30!
- Fire Chief, Bill Hussey
  - The Federation of Firefighters is next weekend. September 13<sup>th</sup> to the 15<sup>th</sup>, 2019. They are still selling tickets if anyone is interested in buying a raffle ticket. See Bill Hussey or any of the Volunteer Firefighters for information.
  - Raquel informed the attendees what a great job the Fire Department was doing in assisting getting the old Peru Elementary School ready for the contractors to come in and start removing asbestos and hazardous materials. Bill Hussey and Kathy Hussey have been a great help to the Select Board and Raquel wanted to let them know how much the Select Board Members appreciate what they have done. The demolition of the school will be preformed when the old Peru Elementary School is ready and empty. The time will be posted on the Town Website when the demolition of the building is scheduled for and approximately how long it will take.
  - The attendees discussed the remaining things in the old Peru Elementary School with the Select Board and what could be done with them.
- Tax Collector / Town Clerk / Treasurer, Deb Coudrain
  - The Documents presented for signatures were discussed amongst the Select Board.
  - The Select Board discussed parcels of land that Peru had and how they were being cared for.
    - ❖ Larry made a motion to sign the application agreement certification for the Municipal County Grant for the Snowmobile Club. Raquel seconded the motion. All in Favor.
    - ❖ Raquel made a motion that the Select Board sign the Quick Deed without covenants to Richard Breau. Larry seconded the motion. All in Favor.
  - The Select Board discussed the Audit that was going to be done on Thursday September 12<sup>th</sup>, 2019.
    - ❖ Raquel made a motion for Carol to call the auditor, Mindy Cyr. Tammi Seconded the motion. All in Favor.
- Secretary, Sandy Wingate
  - Web Site – Sandy talked to Brian Allenby on Friday August 30, 2019 about “fixing” the website. Brian informed Sandy how he could help the Town Website. Sandy discussed what Brian could do with the Select Board. Brian

Allenby had informed Sandy that he would charge \$50.00 per hour and that our Website would probably take about 10 hours. Brian also said that he could come down to the Town Offices and give us a proposal for how much it would cost for him to help the Town. Sandy also talked to Tina West from Worthley Pond Association. Tina informed Sandy how Brian Allenby had helped the Worthley Pond Association with their website and had done wonderful job. Sandra reported that there was no more information from Caribou about their website. Sandy had left messages with the Town of Caribou, but they had not responded back to her. The Select Board discussed with Sandy the options that the Town had to fix the Town Website. The Select Board agreed that he could come down and look at the website and give the Town a proposal.

- Newsletter is almost complete – The numbers from the School Board meeting on Tuesday night had not changed, due to the voting favoring the numbers presented by the School Board. The 5% increase will have a final voting on September 17<sup>th</sup>, 2019 from 12:00 noon to 7:00 p.m. Final Draft was given to the Select Board in the weekly folders. The Select Board approved the newsletter to go out to print after the final numbers were set. Printing and mailing will be done on Wednesday September 11<sup>th</sup>, 2019. Residents will have the newsletter in the mail on Thursday September 12<sup>th</sup>, 2019. The Select Board complimented Sandy on the creation of the newsletter.
- Sandy reported that all the Planning Board Meeting Minutes, from this year, were posted on the Town Website. Sandy informed the Select Board that she had also updated the other information from Brad Hutchings on the Town Website. The Select Board thanked Sandy for her efforts. Sandy informed the attendees if anyone had trouble accessing any information on the Website to call her (207-562-2150) and she would help.
- Assessor, Lee-Ann Salley
  - Message from Lee-Ann Salley – Potential impacts of delayed tax commitment and related revenue. Raquel reported that the Taxes would be late this year. The Select board has selected Lee-Ann Salley as the Town of Peru’s Assessing Agent. Lee-Ann sent a letter regarding the commitment for the Town of Peru. Lee-Ann reported that annual maintenance and the commitment would not be completed until the end of November. Which means that the Taxes would not go out until after the commitment would be done. All residents are encouraged to come into the Town Office and pay their taxes based on last year’s taxes. All taxes paid early will be reflected on the upcoming tax bills mailed out at the later date. The Select Board talked about the options that the Town of Peru has to bring currency into the Town.
- Animal Control Officer, Roni-Sue Vachon
  - Nothing new reported
- Committee Reports
  - Nothing new reported
- Planning Board Reports:
  - Planning Board Minutest from August 12<sup>th</sup>, 2019

## 7. Action Items:

- The Select Board explained that they had received the Bids for the Town Heating Fuel: Oil and Propane.
  - Fabian Oil submitted a bid that was non-responsive to the bid request. The bid submitted from Fabian Oil could not be accepted for this reason.
  - CN Brown submitted a bid that was non-responsive to the bid request. The bid submitted from CN Brown could not be accepted for this reason.
  - Community Energy Company, Inc. submitted a bid and did follow the instructions in the bid packet. The Select Board informed the attendees of the bid that was submitted and what the prices were that were in the provided bid packet.
  - Dead River Company submitted a bid and did follow the instructions in the bid packet. The Select Board informed the attendees of the bid that was submitted and what the prices were that were in the provided bid packet.
- The Select Board discussed the two acceptable bids with the attendees.
  - ❖ Carol made a motion to award the contract to Community Energy for the fixed rate. Larry seconded the motion. All in Favor.

- The Select Board explained that they had received the Bids for the General Contractor for the Demolition of the old Peru Elementary School.
    - The bid submitted by Dirt Diggers Incorporated is non-responsive to the bid request and cannot be considered as a valid option for bidding.
    - The bid submitted by J.R. Vinagro Company is non-responsive to the bid request and cannot be considered as a valid option for bidding.
    - The bid submitted by Almighty Waste Company was responsive to the bid request and can be considered as a valid option for bidding
    - The bid submitted by Cross Excavation was responsive to the bid request and can be considered as a valid option for bidding
  - The Select Board discussed the two acceptable bids with the attendees.
    - ❖ Larry made a motion to have the concrete ground up, marbleize it, and kept on site. Raquel seconded the motion. All in Favor.
  - Raquel stated that she would check on the references on the two companies with a valid bid and have the answers to that next Monday, September 16<sup>th</sup>, 2019
    - ✓ Request for Facility use to be sent to RSU56 to use the Dirigo Elementary School for a special town meeting.
- 8. Requests from individuals / entities to meet with the board:**
- None to report
- 9. Selectboard Business:**
- New Business:
    - ❖ Carol made a motion to not retain the services of Skeleton, Taintor & Abbott as Bond Counsel but rather choose a firm from the State’s list of law firms and make the decision. Lynda seconded the motion. All in Favor.
    - ❖ Carol made a motion to pay the Oxford County, in order to avoid the 7% interest charge. Raquel seconded the motion. All in Favor
    - ❖ Carol made a motion to keep the \$50,000.00 from the matured Certificate of Deposit (CD) in the checking account to be used to pay our expenses, through the end of the year and until we know what expenses and revenues are in. Tammi seconded the motion. All in Favor.
    - ❖ Carol made a motion to cash in the two \$50,000.00 CDs, if necessary to pay expenses, during this interim period (Oct – Dec), with the Select Board, deciding in January or February, when we know what our surplus or cash flow is to reinvest in CDs. Tammi seconded the motion. All in Favor


**Raquel moved to open the meeting to public participation at 8:15 p.m.**

**10. Public Participation:**


- The Select Board discussed the general financing of the Town with the attendees of the meeting.
- There were questions about the committees and boards and if there were still openings on the committees or boards. The Select Board informed them that were some appointments still open and needed to be filled.
- The Select Board discussed with the attendees the questions about ordinances and the polices on how the new ordinances are created.
- The Select Board discussed with the attendees the questions regarding the Town owned land on Worthley Pond and what had been discovered about it. The Select Board informed the attendees that they were still working on that.
- The Select Board advised attendees that Raquel Welch had been elected to the Budget Committee at the County Commissioners meeting on September 28, 2019.
- The lawn work at the Town Offices was discussed as mowing and weed wacking needs to be done.
- The Select Board thanked Kathy Hussey for all her hard work at the old Peru Elementary School. The Select Board also thanked all the volunteers for all their hard work as well.

Raquel moved to close the public participation at 8:30. Lynda seconded the motion. All in Favor.

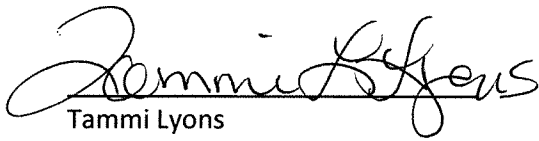
Raquel moved to adjourn the meeting at 8:31. Lynda seconded the motion. All in Favor.

  
Raquel Welch

  
Carol Roach

  
Larry Snowman

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Lynda Hebert

  
Tammi Lyons

September 16, 2019  
Date