

**Town of Peru  
Municipal Office  
Select Board Meeting**

**Present:** Raquel Welch, Carol Roach, Lynda Hebert, Larry Snowman, Tammi Lyons, Sandy Wingate, Brad Hutchings, Jackie Child, Gary Child, Karen Lark, Joe Kerr, Wendy Henderson, Mark Irish, Earle Wingate, Don Roach, Anna Touchette, Gail Belyea, Rick Childs, Kevin Taylor, Valerie Taylor

**August 26, 2019**

Raquel Opened the meeting at 6:00 p.m.

**1. Pledge of Allegiance:**

**2. Minutes:**

- Minutes of the August 19, 2019 Select Board Meeting
  - ❖ **Lynda made a motion to accept the minutes as presented. Raquel seconded motion. All in favor.**

**3. Warrant #5 (08/26/2019):**

- Accounts Payable Warrant #5
  - ❖ **Lynda made a motion to accept the Accounts Payable Warrant #5 as presented in the amount of \$18,152.53. Larry seconded motion. All in favor.**
- Payroll Warrant #5
  - ❖ **Larry made a motion to accept the Payroll Warrant #5 as presented in the amount of \$8,921.31. Lynda seconded motion. All in favor.**

**4. Town Officials / Appointed Committee Members / Board Reports:**

- Road Commissioner, Brad Hutchings
  - Road Crew Information:

Brad reported the road crew has a part-time position available. The employee that currently holds that position is leaving and his last day is Friday, August 30<sup>th</sup>, 2019. Brad is looking for a part-time employee that will be able to work approximately 30 hours per week for the road crew. The pay will be dependent on the applicator's qualifications. The applications can be picked up at the Town Offices or the Town Garage. Any questions, please call the Road Commissioner, Brad Hutchings at (207) 562-4657.
  - Brad informed the Selectboard that the road crew was working on Lacey Road.
  - Use of personal vehicle during work time:

The Selectboard informed Brad that there was an inquiry from a resident as to the fact that Brad was using his personal vehicle while he was working. The Selectboard had checked to see if his personal truck would be covered under town insurance if he was in an accident and the insurance company informed the Selectboard that Brad would be covered. Brad also assured the Selectboard that he has insurance. He informed the Selectboard that he only uses his vehicle when necessary. There were some questions to Brad as to why he had to use his truck.
  - Estimates on repairs:

Brad informed the Selectboard that there were three companies that were contacted to get the estimates for the repairs on the town-owned backhoe and dump/plow truck. The estimates that he gave to the Selectboard for the Articles were the cheapest. The three companies that were contacted are:

    - John Deere
    - Stan Waleck
    - Case

John Deere was the most expensive and would have a lot of extra charges as well and Stan Waleck was the cheapest.
- ↓ Brad left the meeting at 6:14 p.m.

– Code Enforcement Officer, John Evans

- The Selectboard discussed with John the two letters that he was to review.
  - The first letter was a letter from John to residents about the automobile graveyards and or the junkyards. John said that the letter was reviewed and accepted by him.

- The second letter was a letter to be signed by the Selectboard to have in John's possession if he needed to legally prove that the Selectboard had appointed him as the Code Enforcement Officer and what his position was to legally enforce. The second letter was review by John and accepted.
  - ❖ **Carol moved that the Selectboard authorize John Evans as the Code Enforcement Officer for the Town of Peru to issue junkyard and Automobile graveyards letters as he deems appropriate by statute. Raquel seconded the motion. All in Favor.**
  - The Selectboard discussed the different residents that could and should be contacted. It was decided that Larry would drive around with John to the different residents that needed to be contacted.
  - ✚ John left the meeting at 6:35 p.m.
- School Board, William Hine
    - Nothing new to reported
  - Fire Chief, Bill Hussey
    - Bomb Scare in Dixfield at the Town Hall Door on Friday, August 23, 2019 First thing in the morning. Turned out to be a box of Maine Magazines. SAFETY – FIRST.
    - The Selectboard discussed the bomb scare that happened in Dixfield.
  - Tax Collector / Town Clerk / Treasurer, Deb Coudrain
    - Commitment information from Debbie was that Lee-Ann Salley the Assessor was planning on being at the Town Offices for when the Commitment was done. Possibly the end of September. There was no time that could be given right now as to when the commitment would take place. The Selectboard discussed the process that Lee-Ann was performing to get the commitment done in a timely and cost-effective way.
    - Special Town Meeting notice information and sheet to fill out was discussed by the Selectboard.
    - The Selectboard discussed surplus and how it was created by the auditor and what could be used by the Town. It was decided by the Selectboard to have the auditor come in and discuss the surplus after the audit had been performed. There was a question regarding if the Finance Committee could attend and Carol informed them that it will be an open meeting so anyone can attend.
  - Secretary, Sandy Wingate
    - Sandy had a question regarding the upcoming Labor Day Holiday and if there would be a Selectboard meeting.
    - ❖ **Raquel made a motion that there would not be a Selectboard meeting next Monday, September 2<sup>nd</sup>, 2019. Larry seconded the motion. All in Favor.**
    - The Selectboard informed Sandy she could work on Wednesday to make up the hours lost on Monday.
    - Sandy informed the Selectboard that there were 2 more requests for the General Contractor bids – 8 requests in total. We have not received any proposals yet.
    - Sandy informed the Selectboard, we have not received any replies to the mailings sent out for the Fuel (Propane and Oil) RFB's. Raquel informed the rest of the Selectboard that she had received a call from Community Energy. Raquel reported that she and Community Energy had discussed the RFB Fuel Bid and that there was an issue with it and how to correct it. The Selectboard decided to send out an addendum to all the companies that the RFB was sent to.
    - Web Site issues:  
Sandy was able to get in touch with the City of Caribou to inquire about who they used for their website. The questions that Sandy asked Caribou was the website that Caribou uses, how the video recordings were performed, the policies that they have for their recordings and how they maintain their website. Sandy also reported to have reached out to Tina from Worthy Pond Association and Brian Allenby who helped set up their website. Sandy will be talking to Brian on Friday at Noon and Tina maybe Tuesday or later in the week – both by phone.
  - Assessor, Lee-Ann Salley
    - Raquel reported that Lee-Ann Salley had sent in a question regarding the Ratio Declaration Form. Lee-Ann had inquired to the Selectboard what ratio that wanted it set for. The Selectboard discussed the form.
      - ❖ Raquel made a motion to have the ratio set at 100%. Lynda seconded the motion. All in Favor.
  - Animal Control Officer, Roni-Sue Vachon
    - Nothing new to report
  - Committee Reports

- The Finance Committee met to give the committee's recommendation on Articles 1 & 2 for the Referendum Ballot. The Finance Committee decided to recommend YES to the Articles 1 & 2.

– Planning Board Reports:

- Meeting being held August 26<sup>th</sup>, 2019 at 5:00 p.m. at the Town Office

5. Action Items:

– Eastern Skies Environmental Services

- The Selectboard discussed the two proposals sent in from Eastern Skies Environmental Services.

↳ The first proposal:

- ★ Mandatory Air Clearances for the asbestos abatement project at the old Peru Elementary School between September and October in 2019.

Up to 3 Air Clearances x \$400 each = \$1200.00

Total Price not to exceed: \$1200.00

↳ The second proposal:

- ★ Provide a non-mandatory project oversight for the asbestos abatement project at the old Peru Elementary School between September and October in 2019.

Up to 8 days x \$450 /day = \$3600.00

Total Price not to exceed: \$3600.00

- ❖ Raquel made a motion to sign and accept the proposal for up to three air clearances only that was presented by Eastern Skies Environmental Services. Lynda seconded the motion. All in Favor.
- ❖ The Selectboard decided not to accept the second proposal for the project oversight.

6. Requests from individuals / entities to meet with the board:

- None to report

7. Selectboard Business:

❖ Old Business:

- The Selectboard discussed the Certificate of Liability insurance from Atlantic Environmental Contractors for the Proposal they submitted and was accepted for hire last week.
- The Selectboard discussed the elevators in the old Peru Elementary School.
- Lynda reported that she had been researching the town-owned property that is down by the Worthley Pond. Lynda informed that she had looked up the deed to the two properties on either side of it. There is a lot more digging into the deeds that needs to be done. One of the attendees volunteered to do a title search on the properties and get back to the Selectboard with the findings. The Selectboard thanked the attendee for helping.
- Carol reported that she had received a call from the Commissioner Duguay from Oxford County Commissioners about the upcoming Commissioners meeting and wanted to make sure that we had representation from the Town of Peru for the two seats available on the Budget Committee for the County.
- Carol informed the other Selectboard members that she had brought the information for the mailing of the newsletter and what the dollar amounts were.
  - There are 180 individuals in Peru that have Post Office Boxes: \$33.66
  - The rural route – there are 541 addresses that the local Carrier delivers to: \$103.04

Total for Mailing will be \$136.70  
The paper cost: \$168.00

- ★ Total for Mailing and paper will be \$304.70

❖ New Business:

- Draft Ordinance; Prohibiting Retail Marijuana Establishments and Retail Marijuana Social Clubs, was presented by Carol. Carol reported on the Maine Municipal Association Class/Seminar that she had attended on Legal Update on Recreational Marijuana, regarding a Special Event on Wednesday, August 21, 2019. Course is 2:00 p.m. to 4:30 p.m.
- Carol proposed to put in place an ordinance that MMA had suggested to the participants to use in their towns. The Selectboard discussed the ordinance. Carol reported her recommendation is to have the ordinance created, put before the Ordinance Committee and to have it ready to present to the citizens in November. The Selectboard discussed Marijuana – both medical and recreational uses and how they would and do impact the Town. Carol informed the other Selectboard members that she had learned from MMA that there were 28 towns that

prohibited it and 21 towns that had approved it. The Selectboard discussed the legalities of the ordinance. Carol proposed to draft an interim policy for the Selectboard to review at the next meeting on September 9<sup>th</sup>, 2019.

- Larry brought up the question about the sewer line from Old Peru Elementary School to the Town office and where it was tied into. The Selectboard discussed the question about the pipes and how they connect to the old Peru Elementary School. The pavement between the two buildings and what was going to be done with it when the old Peru Elementary School is removed was discussed as well.
- Raquel reported that she had been investigating a safety audit that had been preformed on Auburn Road (Route 108) by Dirigo Elementary School. The Selectboard had requested a safety audit to be conducted on Some date. The safety audit had been preformed and Department of Transportation had not found the speed limit by the school an issue. The Selectboard discussed Raquel's findings on the safety audit and it the Selectboard would like to have the section on Auburn Road relooked at. After the discussion it was decided that they would continue to accept what D.O.T. found when the safety audit was conducted.


**Raquel made a motion to open the meeting to Public Participation. Lynda seconded the motion. All in Favor.**

**8. Public Participation:**


- Kevin Taylor said good night to the Selectboard as he was about to leave. The Selectboard asked Kevin to look at the marijuana ordinance that they were going present. Kevin informed the Selectboard if that is what they wanted that he would do so.
- The absentee ballots were discussed and when they would be available to the residents. The Selectboard discussed this with the attendees. The Selectboard informed the attendees that they would be available sometime after the Schoolboard meeting on Tuesday, August 27<sup>th</sup>, 2019. The absentee ballot was waiting for the figures that would be presented in a newsletter from that meeting – to put on the ballot and then it would be available to the residents.
- Gail Belyea asked about the availability of the Planning Board Minutes. The Selectboard discussed this matter with Gail. The Selectboard informed Gail and the rest of the attendees that it would eventually be on the website and residents could get copies that way.
- The Selectboard discussed with the attendees the grounds around the Town Offices. It was the fact the grounds looked like they had not been attended to in a while. The Selectboard informed the attendees that they would investigate the problem.
- The attendees inquired why the retired Town Clerk was still working in the Town Offices. The Selectboard explained that they want to make sure that the commitment is done correctly. Last years commitment was done incorrectly by the assessor and the Selectboard wants to make sure that this year it is right. With extra help, the Selectboard feels more comfortable that it will be done correctly.
- The awarded Asbestos Removal Bid for the old Peru Elementary School was discussed. The Selectboard reported that Atlantic Environmental Contractors were the awarded bid with an amount of \$43,950. The Selectboard discussed the Bids that were proposed and the bid that was awarded.

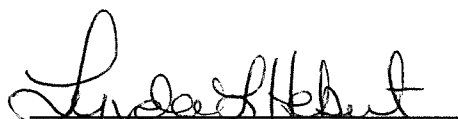
Raquel moved to close public participation at 8:00 p.m. Lynda seconded the motion. All in Favor.

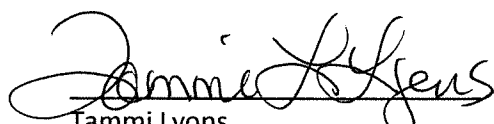
Lynda moved to adjourn the meeting 8:13 p.m. Raquel seconded the motion. All in Favor.

  
Raquel Welch

  
Carol Roach

  
Larry Snowman

  
Lynda Hebert

  
Tammi Lyons

September 09, 2019  
Date

